

Jennings, Louisiana
August 14, 2024

The Jefferson Davis Parish Police Jury met in a Regular Session on the above date, in the Police Jury Meeting Room of the Sidney Briscoe Building located at 304 North State Street, Jennings, LA., at 5:00 P.M.

The following members were present:

DONALD WOODS	District 1	WAYNE FRUGE	District 8
CHAD WOODS	District 2	DAVID LEJEUNE	District 9
MARCUS PETERSON	District 3		District 10
KORI MYERS	District 4	BUTCH LAFARGUE	District 11
TIM MCKNIGHT	District 5	OWEN CORMIER	District 12
MELVIN ADAMS	District 6	BILL LABOUVE	District 13
STEVE EASTMAN	District 7		

BEN BOUDREAUX, Administrator; LANCE PERSON, Legal Counsel

Absent: BYRON BULLER, District 10

The meeting was called to order by President Steve Eastman. Mrs. Gary gave the Invocation and Mr. Fruge led the Jury in the Pledge of Allegiance.

President Eastman requested a motion to amend the agenda to add Change Order No. 3 in connection with the Fire District No 2 Koll Road Station addition.

Mr. Woods made the motion, seconded by Mr. LeJeune, and carried, to amend the agenda to add Change Order No. 3.

Additionally, the President requested a motion to amend the agenda to add discussion on Health Insurance benefits for disability retirees.

The motion was made by Mr. Peterson, seconded by Mr. Fruge, and carried, to amend the agenda to add discussion on Health Insurance.

It was moved by Mr. LaBouve, seconded by Mr. LeJeune, and carried, to approve Change Order No. 3 in connection with the Fire District No 2 Koll Road Station addition. Brady with Bluewing Civil Consulting reported this would be a savings of \$320.00.

Mr. Fruge made the motion, seconded by Mr. Cormier, and carried, to add a provision to the Policy Manual for an employee who disability retires with at least 20 years of service to be able to keep health insurance for a maximum of 5 years at the same rate as other retirees effective immediately.

The motion was made by Ms. Myers, seconded by Mr. Donald Woods, and carried, to ratify the action of the Agenda Committee to authorize Legal Counsel to research our Employee Policy and Insurance Policy as it applies to statute regulations.

Mr. LaFargue reported the Finance Committee meeting was held on August 12, 2024, at 7:00 A.M. All bills were reviewed and declared in order with the Committee recommending approval.

It was moved by Mr. LaFargue, seconded by Ms. Myers, and carried, to pay the following bills, to wit:

• GENERAL FUND	\$324,245.99
• COOPERATIVE EXTENSION SERVICE	1,427.96
• E911 & 911 WIRELESS	24,009.48
• CRIMINAL COURT	7,882.87
• OPIOID ABATEMENT	9,214.82
• COURTHOUSE MAINTENANCE	11,363.73
• SPECIAL REVENUE	247.63
• SUB ROAD DISTRICT #1	56,449.16
• SPECIAL WARD, ROAD & BRIDGE	211,151.00
• REGIONAL CONSOLIDATED JAIL	113,076.98
• FIRE DISTRICT #1	0
• FIRE DISTRICT #2	27,266.62
• FIRE DISTRICT #3	3,917.81
• FIRE DISTRICT #4	4,358.67
• FIRE DISTRICT #5	15,622.15
• FIRE DISTRICT #6	3,588.15

It is the recommendation of the Finance Committee to hire Ken Daniels to perform Roanoke Park Maintenance.

The motion was made by Mr. LaFargue, seconded by Mr. Cormier, and carried, to accept the recommendation of the Committee.

Additionally, the Finance Committee recommends approval of a quote from InfoTech for the Sonic Wall for a three (3) year period at a cost of \$1,997.33 to be paid with General Fund.

Mr. LaFargue made the motion, seconded by Mr. Chad Woods, and carried, to accept the Committee's recommendation.

The Finance Committee recommends approving 2024-2025 membership dues for the SWLA Regional Planning Commission at a cost of \$11,720.10 and to further pay monthly.

The motion was made by Mr. LaFargue, seconded by Mr. Peterson, and carried, to accept the recommendation of the Committee.

It is the recommendation of the Finance Committee to approve the annual renewal of the MIP Accounting Software Maintenance and Support Plan at a cost of \$6,310.47 to be paid with General Fund.

It was moved by Mr. LaFargue, seconded by Mr. McKnight, and carried, to accept the Committee's recommendation.

Further, the Finance Committee recommends approving the proposal received from the Sheriff's office for pay increases for Correctional officers to be placed in a revised Cooperative Endeavor Agreement for the jail.

The motion was made by Mr. LaFargue, seconded by Ms. Myers, and carried, to accept the recommendation of the Committee.

The Finance Committee recommends approval of the purchase of a pressure washer for the Regional Consolidated Jail at a cost of \$1,499.99 to be paid with Regional Consolidated Jail funds.

It was moved by Mr. LaFargue, seconded by Mr. Cormier, and carried, to accept the Committee's recommendation.

Also, the Finance Committee previously approved a lease renewal for a John Deere Excavator with Doggett Machinery in the amount of \$2,475.00 monthly. The Committee recommends approval of adding a 24" Bucket and Hydraulic Coupler at a cost increase to \$2,495.00 per month to be paid with Special Revenue funds.

Mr. LaFargue made the motion, seconded by Mr. LeJeune, and carried, to accept the recommendation of the Committee.

It is the recommendation of the Finance Committee to allow the Parish Administrator to obtain a credit card stipulating he is to be the only registered signer.

The motion was made by Mr. LaFargue, seconded by Mr. Peterson, and carried, to accept the Committee's recommendation.

The Finance Committee made the recommendation to make a donation in the amount of \$330.00 to First Baptist Church for chairs given to the Police Jury to be paid from Region 7 funds.

It was moved by Mr. LaFargue, seconded by Mr. LeJeune, and carried, to accept the recommendation of the Committee.

Additionally, the Finance Committee recommends approving the Office Staff Pay Raises as presented, retroactive to August 1, 2024.

Mr. LaFargue made the motion, seconded by Fruge, and carried, to accept the Committee's recommendation.

It is the recommendation of the Finance Committee to implement the Purchase Order Policy and Disciplinary Policy as presented by the Parish Administrator.

The motion was made by Mr. LaFargue, seconded by Mr. Chad Woods, and carried, to approve the recommendation of the Committee.

The Finance Committee recommends hiring Jimmy Robinson to assist in preparing Audit documents and agreed to the cost not exceeding \$6,500.00.

It was moved by Mr. LaFargue, seconded by Ms. Myers, and carried, to accept the Committee's recommendation.

Additionally, the Finance Committee recommends hiring a temporary consultant to assist in preparing the Section 8 SEMAP On-site Assessment.

Mr. LaFargue made the motion, seconded by Mr. McKnight, and carried, to accept the recommendation of the Committee.

Finally, it is the recommendation of the Finance Committee to move forward with Design Option 3, Revised Plan C, as provided by Beazley and Longo for the Parish Animal Shelter and to further authorize the Parish President and Administrator to approve the plans submittals unless major changes arise.

The motion was made by Mr. LaFargue, seconded by Mr. Cormier, and carried, to accept the Committee's recommendation.

Let the record reflect that the Finance Committee reviewed budget-to-actual comparisons on all funds as required.

Mr. Adams made the motion, seconded by Mr. LeJeune, and carried, to authorize the Secretary to advertise for bids for road material.

It was moved by Mr. Peterson, seconded by Mr. Chad Woods, and carried, to approve the minutes of the Regular Meeting held on July 10, 2024, as written and submitted.

The motion was made by Mr. Adams, seconded by Mr. Fruge, and carried, to approve the minutes of the Special Meeting held on July 24, 2024, as written and submitted.

It was moved by Mr. Peterson, seconded by Mr. McKnight, and carried, to approve entering into a Joint Services Agreement with the City of Jennings in connection with the maintenance and mowing of adjudicated property within the city limits.

The motion was made by Mr. Woods and seconded by Mr. LeJeune, to approve entering into a Joint Services Agreement with the City of Jennings in connection with funding of the Health Unit. Mr. LaFargue requested obtaining a definition of the services offered, specifically Family Planning, prior to approval. Therefore, Mr. Woods withdrew his motion and Mr. Lejeune withdrew his second to the motion.

Mr. Fruge made the motion, seconded by Mr. Cormier, and carried, to approve payment of Invoice #2439-2 to L & R Construction in the amount of \$4,523.12 in connection with removal and disposal of debris for 2023 Bridge Repairs Group 2 Babineaux Road Bridge.

It was moved by Mr. Fruge, seconded by Mr. LaFargue, and carried, to accept the recommendation of Bluewing Civil Consulting to approve the minor KC Subdivision located on Bryan Road, Section 28, Township 8 South, Range 3 West.

The motion was made by Mr. Peterson, seconded by Mr. McKnight, and carried, to adopt the following Resolution, to-wit:

RESOLUTION

WHEREAS, the Code of Federal Regulations, as enacted by the United States Congress, mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity, and posted in accordance with the National Bridge Inspection Standards, and that an inventory of these bridges be maintained by each state; and

WHEREAS, the responsibility to inspect, rate, and load post those bridges under the authority of Jefferson Davis Parish, in accordance with those Standards, is delegated by the Louisiana Department of Transportation and Development to Jefferson Davis Parish.

NOW, THEREFORE, BE IT RESOLVED BY THE JEFFERSON DAVIS PARISH POLICE JURY OF JEFFERSON DAVIS PARISH, JENNINGS, LOUISIANA, convened in Regular Session on the 14th day of August 2024, that it does hereby certify to the Louisiana Department of Transportation and Development (DOTD) that for the period of January 1, 2025 through December 31, 2025:

1. The Parish will perform all interim inspections on all parish-owned or maintained bridges in accordance with the National Bridge Inspection Standards and Specifications for the National Bridge Inventory;
2. All bridges owned or maintained by the Parish will be structurally analyzed and rated by the Parish as to the safe load capacity in accordance with the American Association of State Highway and Transportation Officials (AASHTO) Manual for Bridge Evaluation. The load posting information that has been determined by DOTD for all bridges where the maximum legal load under Louisiana State Law exceeds the load permitted under the operating rating as determined above will be critically reviewed by the Parish. Load posting information will be updated by the Parish to reflect all structural changes, any obsolete structural ratings, or any missing structural ratings;

3. All Parish-owned or maintained bridges which require load posting or closing will be load posted or closed in accordance with the table in the DOTD Load Rating Directives. All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting; and
4. All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the Parish by the DOTD are noted.
5. All bridges owned and maintained by the Parish are accessible to DOTD for all routine bridge inspections. Parish will clear vegetation as required upon DOTD request.

These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement Program.

This resolution was declared adopted on August 14, 2024.

Mr. Adams made the motion, seconded by Mr. LeJeune, and carried, to adopt the following Resolution, to-wit:

RESOLUTION

A resolution approving the holding of an election in Fire Protection District No. 5 of the Parish of Jefferson Davis, State of Louisiana, on Saturday, December 7, 2024, to authorize the continuation of a special tax therein.

WHEREAS, the Board of Commissioners of Fire Protection District No. 5 of the Parish of Jefferson Davis, State of Louisiana (the "Governing Authority"), acting as the governing authority of Fire Protection District No. 5 of the Parish of Jefferson Davis, State of Louisiana (the "District"), adopted a resolution on July 22, 2024, calling a special election in the District on Saturday, December 7, 2024, to authorize the continuation of a special tax therein; and

WHEREAS, the Governing Authority of the District has requested that this Police Jury, acting as the governing authority of the Parish of Jefferson Davis, State of Louisiana, give its consent and authority for the District to hold the aforesaid election, and in the event that the election carries to continue to levy and collect the special tax provided for therein; and

WHEREAS, as required by Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of this Police Jury to approve the holding of said election and in the event that the election carries, to continue to levy and collect the special tax provided for therein;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Jefferson Davis, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Fire Protection District No. 5 of the Parish of Jefferson Davis, State of Louisiana, this Police Jury hereby approves the holding of an election in the District, on Saturday, December 7, 2024, at which election there will be submitted the following proposition, to-wit:

PROPOSITION (MILLAGE CONTINUATION)

Shall Fire Protection District No. 5 of the Parish of Jefferson Davis, State of Louisiana (the "District"), be authorized to continue to levy and collect a tax of 5.18 mills (the "Tax") on all property subject to taxation within the District (an estimated \$158,850 reasonably expected at this time to be collected from the levy of the Tax for an entire year), for a period of 10 years, beginning with the year 2026 and ending with the year 2035, for the purpose of acquiring, constructing, improving, maintaining and operating fire protection facilities and equipment

within the District, title to which shall be in the public, said millage to represent a .16 mills increase (due to reappraisal) over the 5.02 mills tax authorized to be levied through the year 2025 pursuant to an election held on October 24, 2015, provided that a portion of the Tax proceeds is required to be contributed to state and statewide retirement systems as provided in R.S. 11:82?

SECTION 2. In the event the election carries, this Police Jury does hereby further consent to and authorize the District to continue to levy and collect the special tax provided for therein.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Donald Woods, Mr. Chad Woods, Mr. Peterson, Ms. Myers, Mr. McKnight, Mr. Adams, Mr. Fruge, Mr. LeJeune, Mr. LaFargue, Mr. Cormier, Mr. LaBouve

NAYS: None

ABSENT: Mr. Buller

And the resolution was declared adopted on this, the 14th day of August, 2024.

It was moved by Mr. Peterson, seconded by Mr. Adams, and carried, to adopt the following Ordinance, to-wit:

ORDINANCE NO. 2450

AN ORDINANCE TO AMEND THE JEFFERSON DAVIS PARISH CODE OF ORDINANCES, MERGING PRECINCTS TO FACILITATE THE ADMINISTRATION OF THE ELECTION PROCESS IN ACCORDANCE WITH LOUISIANA REVISED STATUTES 18:532 AND 18.532.1, TO AMEND CERTAIN PRECINCT LEGAL DESCRIPTIONS, AND TO ASSIGN POLLING LOCATIONS TO CERTAIN PRECINCTS

BE IT ORDAINED by the POLICE JURY OF JEFFERSON DAVIS PARISH, LOUISIANA, in Regular Session convened that:

Chapter 8, Article 1 of the Jefferson Davis Parish Code is hereby amended to reflect the following:

Precinct 8 (Merger of Precincts 08 and 08B)

The region bounded and described as follows: Beginning at the point of intersection of Hwy 26 and W South St, and proceeding northerly along Hwy 26 to Sheridan St, proceeding west along Sheridan St. to S Craig St. Northerly along S. Craig St. to McKinley St., proceeding westerly, northerly and easterly along McKinley St. to Anna St., north along Anna St. to W. Jefferson St., east along W. Jefferson St. to S. Craig St., north along S. Craig St. to W. Division St., west on W. Division St. to Down St., north along Down St. to W. Academy Ave., west on W. Academy Ave. to Jeanette St., north on Jeanette St. to Cecile St., east along Cecile St. to N. Craig St., south on N. Craig St to W. Clara St., east along W. Clara St. to Schriever St., south along Schriever St. to W. Academy Ave., east along W. Academy Ave. to the railroad tracks, and proceeding southeasterly along the railroad tracks to Wilbert D. Rochelle Ave., proceeding southerly along Wilbert D. Rochelle Ave. to Mulkern St., west along Mulkern St. to Orange St., south along Orange St. to E. G C Chaney St., west on E. G C Chaney St. to S. Main St, south along S. Main St. to W. South St., west along W. South St. to the point of beginning.

Polling Location: Jeff Davis Parish Courthouse, 300 State St., Jennings, La

Precinct 03 (Merger of Precincts 03 and 23C)

The region bounded and described as follows: Beginning at the point of intersection of Hwy 380 and Broadmore Rd, and proceeding southerly along Hwy 380 to the Town of Lake Arthur Corporate Limits, southwesterly along the Town of Lake Arthur Corporate Limits to Hwy 14, west along Hwy 14 to Gaithes Point Rd., south along Gaithes Point Rd. to the Jeff Davis Parish boundary, and proceeding westerly, northerly and easterly to Bayou Chene, and proceeding northerly and easterly along Bayou Chene to Hwy. 382, northerly along Hwy 382 to Mouton Rd., east along Mouton Rd. to Lyons Rd., southerly along Lyons Rd. to Wardline Rd., easterly along Wardline Rd. to Krielow Rd., south on Krielow Rd. to Guidry Rd., east on Guidry Rd. to Broadmore Rd., south along Broadmore to the Point of Beginning.

Polling Location: Lake Arthur Community Center, 701 8th St., Lake Arthur, LA

Approved and adopted on August 14, 2024. All ordinances or parts of ordinances in conflict herewith this ordinance be and the same are hereby repealed and that this ordinance shall be in full force and effective and after its adoption and promulgated.

Thus done and passed this 14th day of August, 2024

Mr. Adams made the motion, seconded by Mr. Peterson, and carried, to adopt the following Ordinance, to-wit:

ORDINANCE NO. 2451

AN ORDINANCE AMENDING ORDINANCE 2314, CHAPTER 8, ARTICLE 1 OF THE JEFFERSON DAVIS PARISH CODE OF ORDINANCES TO MOVE, ADD OR MAKE NECESSARY CHANGES TO POLLING LOCATIONS.

BE IT ORDAINED by the POLICE JURY OF JEFFERSON DAVIS PARISH, LOUISIANA, IN Regular Session convened that:

Chapter 8, Article 1 of the Jefferson Davis Parish Code is hereby amended to reflect the following:

Sec. 8-1 PRECINCTS AND POLLING LOCATIONS

Precinct 01 Lake Arthur Community Center, 701 8th St., Lake Arthur, LA

Precinct 02 Lake Arthur Community Center, 701 8th St., Lake Arthur, LA

Precinct 03 Lake Arthur Community Center, 701 8th St., Lake Arthur, LA (Merges 23C and 3)

Precinct 04 Lake Arthur Community Center, 701 8th St., Lake Arthur, LA

Precinct 05 Jeff Davis Parish Health Unit, 403 Baker St., Jennings, LA

Precinct 05A Jeff Davis Parish Health Unit, 403 Baker St., Jennings, LA

Precinct 06 Jeff Davis Parish Health Unit, 403 Baker St., Jennings, LA

Precinct 07 Sowela Tech Community College, 2110 N Sherman St., Jennings, LA

Precinct 08 Jeff Davis Parish Courthouse, 300 State St., Jennings, LA (Merges 8B and 8)

Precinct 08A Jeff Davis Parish Courthouse, 300 State St., Jennings, LA

Precinct 09A Sowela Tech Community College, 2110 N Sherman St., Jennings, LA

Precinct 09B Sowela Tech Community College, 2110 N Sherman St., Jennings, LA

Precinct 10 Fire Station-Hathaway, 5396 Pine Island Hwy., Jennings, LA

Precinct 10A Fire Station-Hathaway, 5396 Pine Island Hwy., Jennings, LA

Precinct 12 Fire Station-Elton, 365 Raymond Highway, Elton, LA

Precinct 13	Fire Station-Elton, 365 Raymond Highway, Elton, LA
Precinct 14	Fire Station-Woodlawn, 20487 Highway 101, Iowa, LA
Precinct 16	Fenton Village Hall, 712 3 rd Avenue, Fenton, LA
Precinct 16A	Fenton Village Hall, 712 3 rd Avenue, Fenton, LA
Precinct 17	Fire Station-Topsy, 135 North Lane, Ragley, LA
Precinct 18	Fire Station-Sub # 1, 23405 Hwy 383, Iowa, LA
Precinct 19	Welsh Community Center, 101 Palmer St., Welsh, LA
Precinct 20	Fire District #1-Roanoke, 355 W 1 st St., Roanoke, LA
Precinct 21	Welsh Community Center, 101 Palmer St., Welsh, LA
Precinct 23	Lacassine High School Old Gym, 409 Algonia Ave, Lacassine LA
Precinct 23B	Lacassine High School Old Gym, 409 Algonia Ave, Lacassine LA

This Ordinance shall become effective immediately and replace Ordinance # 2415.

Approved and adopted on August 14, 2024. All ordinances or parts of ordinances in conflict herewith this ordinance be and the same are hereby repealed and that this ordinance shall be in full force and effective and after its adoption and promulgation.

Thus done and passed this 14th day of August, 2024, in Jennings Louisiana.

The motion was made by Mr. Fruge, seconded by Mr. Peterson, and carried, to discuss the upcoming Road Project and review the prospective list. Upon completion of discussion, Mr. Fruge made the motion, seconded by Mr. LeJeune, and carried, to move forward with the project as presented.

It was moved by Mr. LaFargue, seconded by Mr. Chad Woods, and carried, to move forward with the bidding process in connection with the purchase of two (2) Asphalt Distribution Trailers and to further authorize the President to sign any necessary documents to execute the purchase.

Mr. Donald Woods made the motion, seconded by Mr. Chad Woods, and carried, to approve moving forward with the bidding process in connection with the Glenn Daigle Arena Rear Canopy.

The motion was made by Mr. LaFargue, seconded by Mr. Cormier, and carried, to ratify the action of the Agenda Committee in authorizing the President to send a Letter to Congressman Clay Higgins requesting assistance in expediting FEMA approval of Hazard Mitigation Grant Program Pending Project applications.

It was moved by Mr. LaBouve, seconded by Mr. Cormier, and carried, to ratify the action of the Agenda Committee in approving the removal of a rotten tree off Brasher Road and the removal of a tree off Kings Farm Road at a cost of \$2,800.00 to be paid out of Division 2-1 funds.

Mr. Fruge made the motion, seconded by Mr. LaFargue, and carried, to ratify the action of the Agenda Committee to purchase 200 Tons of Limestone for Pecan Orchard Road to be paid with Division 3 funds.

The motion was made by Mr. Chad Woods, seconded by Ms. Myers, and carried, to ratify the action of the Agenda Committee in approving the quote received from Marceaux's Electric in the amount of \$3,700.00 for the installation of fans at the William E. Broussard Multi-Purpose Building. The motion was amended and approved to add the purchase of six (6) fans at an approximate cost of \$2,700.00.

It was moved by Mr. LaFargue, seconded by Mr. Chad Woods, and carried, to approve a soil study to determine compression strength to be performed by Thompson Engineering at a cost of \$2,172.50 to be paid with Road Sales Tax One funds.

Mr. LaFargue made the motion, seconded by Mr. Adams, and carried, to adopt the following Resolution, to-wit:

RESOLUTION

A resolution amending the FY 2024 Budget for the Jefferson Davis Parish Police Jury.

WHEREAS, the Louisiana State Legislature has mandated that political subdivisions of the State of Louisiana, amend their 2024 budget to more accurately reflect the Revenues and Expenditures.

NOW THEREFORE BE IT RESOLVED, by the Jefferson Davis Parish Police Jury, in session convened on this 14th day of August, 2024, that it does hereby amend the budget for the year 2024.

President's Report

President Eastman informed the Jury of an upcoming meeting with the Mayor of Iowa.

Administrator's Report

Mr. Boudreaux updated the Jury of the ongoing progress being made with multiple grant applications. Additionally, he reported the status of road and bridge maintenance.

An agreement has been drawn up for the waterline at the new Roanoke Truck Stop. Mr. LaBouve made the motion, seconded by Mr. LaFargue, and carried, to grant Ben the authority to continue negotiations.

Engineer's Report

Brady Bogues with Bluewing Civil Consulting reported cracks on the new asphalt on Touchet Road. He recommended testing the compression strength to see if construction is the cause at a cost of \$5,950.00. The motion was made by Ms. Myers, seconded by Mr. Peterson, and carried, to move forward with testing the compression strength.

The base cost estimate for the Courthouse Bath renovation is \$30,000.00. Specs on the project will be given to Ben.

A proposal from Bluewing Civil Consulting for drainage design on Duhon Road is approximately \$7,540.00. Ben suggested the ditches be cleaned prior to committing to this cost.

Substantial completion was issued on the 2022 Road Improvement project and waiting on Clear Lien.

Committee Reports

There were no Committee Reports.

There being no further business to come before the Jury, it was moved by Mr. Donald Woods, seconded by Mr. Peterson, and carried, to adjourn the meeting.

 /s/ J. Steven Eastman
PRESIDENT

ATTEST:

 /s/ Rebecca S. Gary
SECRETARY

 September 11, 2024
DATE APPROVED