

Jennings, Louisiana  
September 25, 2024

The Jefferson Davis Parish Police Jury met in a Special Session on the above date, in the Police Jury Meeting Room of the Sidney Briscoe Building located at 304 North State Street, Jennings, LA., at 5:00 P.M.

The following members were present:

DONALD WOODS	District 1	WAYNE FRUGE	District 8
CHAD WOODS	District 2	DAVID LEJEUNE	District 9
MARCUS PETERSON	District 3	BYRON BULLER	District 10
KORI MYERS	District 4	BUTCH LAFARGUE	District 11
TIM MCKNIGHT	District 5	OWEN CORMIER	District 12
MELVIN ADAMS	District 6	BILL LABOUE	District 13
STEVE EASTMAN	District 7		

BEN BOUDREAUX, Administrator; LANCE PERSON, Legal Counsel

Absent: NONE

30<sup>th</sup> Judicial District Court Judge Anthony Eaves, Candidate for 3<sup>rd</sup> Circuit Court of Appeal, 2<sup>nd</sup> District, introduced himself and asked for support during the next election.

Brock Smith informed the Police Jury of issues with Mosquito Control not spraying cattle in fields. Local ranchers are losing animals due to the rampant mosquito population spreading disease.

The meeting was called to order by President Steve Eastman. Mrs. Gary gave the Invocation and Mr. LeJeune led the Jury in the Pledge of Allegiance.

It was moved by Mr. LaBouve, seconded by Mr. LaFargue, and carried, to amend the agenda to add the following item: Discussion regarding the Property Donation Addendum to Cooperative Endeavor Agreement between Jefferson Davis Parish Water & Sewer Commission No. 1 and the Jefferson Davis Parish Police Jury for the booster station in Lacassine.

David Trahan, Manager at Jefferson Davis Parish Water & Sewer Commission No. 1, expressed concerns to the Police Jury regarding the current addendum to the CEA, noting that the donated property might not be sufficient to accommodate all phases of the water service expansion in the Lacassine area. President Eastman assured him that the Police Jury would allocate as much of the five (5) acres as needed. Mr. Trahan, along

with the Parish Administrator, will collaborate with Meyer & Associates to determine the exact amount of property required to proceed with the project.

Mr. LaFargue reported the Finance Committee meeting was held on September 9, 2024, at 7:00 A.M. It is the recommendation of the Finance Committee to approve the payment of Eagleview Invoice #US441176 for Flight One, Year Two at a cost of \$35,769.84 using ARPA funds pending Administrator investigation of payments.

The motion was made by Mr. LaFargue, seconded by Mr. LaBouve, and carried, to accept the recommendation of the Committee.

Additionally, the Finance Committee recommends approval of the quote from Linev Systems (formerly Adani) for annual extended warranty for the body scanner at the jail to be paid with Regional Jail funds in the amount of \$17,392.16 plus refresher training of \$2,500.00 for a total of \$19,892.16 and optional on-site training for an additional \$5,900.00 pending Sheriff approval.

Mr. LaFargue made the motion, seconded by Mr. Fruge, and carried, to accept the Committee's recommendation.

The Finance Committee recommends approval of a reimbursement plan for the South Louisiana Rail Facility to pay 2024 Insurance costs of \$292,744.70 over an 8-month period with an additional \$7,255.30 added for interest.

The motion was made by Mr. LaFargue, seconded by Mr. McKnight, and carried, to accept the recommendation of the Committee.

It is the recommendation of the Finance Committee to approve the purchase and installation of a stove and suppressor hood at the 911 building at an approximate cost of \$18,213.40 based on stove cost of between \$700.00 and \$1,000.00 to be paid with 911 funds.

Mr. LaFargue made the motion, seconded by Mr. Peterson, and carried, to approve the recommendation of the Finance Committee.

Finally, the Finance Committee recommends budgeting \$5,000.00 per month from the General Fund for OEP.

It was moved by Mr. LaFargue, seconded by Mr. Buller, and carried, to approve the Committee's recommendation.

The motion was made by Mr. Chad Woods, seconded by Mr. Donald Woods, and carried, to approve the minutes of the Regular Meeting held on August 14, 2024, we written and submitted.

Ms. Myers made the motion, seconded by Mr. Peterson, and carried, to adopt the following Resolution, to-wit:

### **AUTHORIZING RESOLUTION**

Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under any of the following FTA programs managed through Louisiana Department of Transportation and Development.

- 49 CFR 5311, Formula Grant for Rural Areas

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including provisions by it of the local share of project costs;

WHEREAS, it is required by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services;

NOW, THEREFORE, BE IT RESOLVED by JEFFERSON DAVIS PARISH POLICE JURY:

1. That the JEFFERSON DAVIS PARISH POLICE JURY PRESIDENT is authorized to execute and file an application on behalf of JEFFERSON DAVIS PARISH POLICE JURY with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to FTA transit programs.
2. That the JEFFERSON DAVIS PARISH POLICE JURY PRESIDENT is authorized to execute and file with such applications an assurance, or any other document required by the Louisiana Department of Transportation and Development effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.
3. That the JEFFERSON DAVIS PARISH POLICE JURY PRESIDENT is authorized to furnish such additional information as the Louisiana Department of Transportation and Development may require in connection with the application or financial reimbursement of the project.

4. That the JEFFERSON DAVIS PARISH POLICE JURY PRESIDENT is authorized to set and execute affirmative minority business policies in connection with the project's procurement needs.
5. That the JEFFERSON DAVIS PARISH POLICE JURY PRESIDENT is authorized to execute grant contract agreements on behalf of JEFFERSON DAVIS PARISH POLICE JURY with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.
6. That the JEFFERSON DAVIS PARISH POLICE JURY SECRETARY TREASURER is authorized to sign and submit financial activity reports on behalf of JEFFERSON DAVIS PARISH POLICE JURY with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.

This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the DOTD.

It was moved by Mr. Fruge, seconded by Mr. LeJeune, and carried, to adopt the following Resolution, to-wit:

### **RESOLUTION**

**WHEREAS**, there is a need for improvements to the Jefferson Davis Parish Central Waterworks District Water System, whose PWS ID is LA1053012; and

**WHEREAS**, loans for this project may be available through the Drinking Water Revolving Loan Fund program operated by the Louisiana Department of Public Health.

**NOW, THEREFORE, BE IT RESOLVED**, by the Jefferson Davis Parish Police Jury that:

Section 1. The Administrator of the Jefferson Davis Parish Police Jury is hereby authorized to submit a Loan Application Form 100A and accompanying documents to the Department of Health on behalf of the Jefferson Davis Parish Police Jury for the purpose of placing this project on the Comprehensive Priority List for funding through the Drinking Water Revolving Loan Fund program; and,

Section 2. The Administrator of the Jefferson Davis Parish Police Jury is further authorized to furnish such additional information as may reasonably be requested in connection with the Loan Application; and,

Section 3. The Administrator of the Jefferson Davis Parish Police Jury is hereby designated as the Official Project Representative and is hereby given signature authority for all relative documents for the Jefferson Davis Parish Police Jury for any project that may result from the submission of the Loan Application Form 100A and accompanying documents. Furthermore, the Administrator of the Jefferson Davis Parish Police Jury representing Jefferson Davis Parish is hereby given the power and authority to do all things necessary to implement, maintain, amend, and renew such documents relative to any such project.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Donald Woods, Mr. Chad Woods, Mr. Peterson, Ms. Myers, Mr. McKnight, Mr. Adams, Mr. Fruge, Mr. LeJeune, Mr. Buller, Mr. LaFargue, Mr. Cormier, Mr. LaBouve  
NAYS: None  
ABSENT: None

And the resolution was declared adopted on this, the 25<sup>th</sup> day of September, 2024.

The motion was made by Ms. Myers, seconded by Mr. LeJeune, and carried, to approve a Cooperative Endeavor Agreement between the Jefferson Davis Parish Police Jury and the LSU AgCenter in connection with the usage of the Fairgrounds facilities.

It was moved by Mr. Peterson, seconded by Mr. McKnight, and carried, to approve entering into an Intergovernmental Agreement between the Region 5 OHSEP parishes to apply for a grant for the purchase of a trailer pending other parishes approval.

Mr. LaBouve made the motion, seconded by Mr. LaFargue, and carried, to appoint the Administration as representative of the Regional Planning Commission/IMCAL and to further authorize the President to sign letter.

The motion was made by Mr. Chad Woods, seconded by Mr. Cormier, and carried, to authorize the Administrator to sign a Cooperative Endeavor Agreement with DOTD accepting reclaimed asphalt products (RAP) from state road projects.

It was moved by Mr. Chad Woods, seconded by Mr. Peterson, and carried, to accept the recommendation of Bluewing Civil Consulting in connection with the approval of the minor Kaitlyn Trahan Subdivision located on Hillias Road, Section 21, Township 10 South, Range 3 West.

The motion was made by Mr. LaBouve, seconded by Mr. Adams, and carried, to approve writing a letter in connection with a request from Destined Living Center in support of the upcoming assisted living facility to be located on Gro Racca Road, specifically stating the President's support and that there is a public need for this type of facility to assist with grants being pursued and to authorize the President or Administrator to sign. It was noted that Mr. LaFargue voted against the matter.

Mr. Cormier made the motion, seconded by Mrs. Myers, and carried, to approve the payment of Invoice #2024-JD-001-rl from Beazley & Longo Shelter Design in the

amount of \$77,234.26 in connection with project 2024003, the Jeff Davis Parish Animal Shelter to be paid with ARPA funds.

It was moved by Mr. Donald Woods, seconded by Mr. Fruge, and carried, to approve the payment of Invoice #2024-JD-002 from Beazley & Longo Shelter Design in the amount of \$64,969.78 in connection with project 2024003, the Jeff Davis Parish Animal Shelter to be paid with ARPA funds.

The motion was made by Mr. McKnight, seconded by Mr. LaBouve, and carried, to reappoint Kori Myers, Bengt Lindell, and Tammy Broussard to the Tourist Commission & Oil and Gas Park Commission with terms to expire September 30, 2027.

Mr. Peterson made the motion, seconded by Mr. Fruge, and carried, to ratify the action of the Agenda Committee in approving a bid from Ergon Asphalt for CRS-2P.

It was moved by Mr. McKnight, seconded by Mr. Chad Woods, and carried, to ratify the action of the Agenda Committee in approving a bid from Acadiana Shell & Limestone, Inc., for #67 Limestone.

The motion was made by Mr. Buller, seconded by Mr. LaBouve, and carried, to resubmit the application for the CDBG Road Improvement grant for Topsy roads.

It was moved by Mr. Fruge, seconded by Mr. Donald Woods, and carried, to approve entering into a Joint Services Agreement with the City of Jennings in connection with funding the parish Health Unit.

Pam Boswell, Regional Administrator with the Department of Health, explained the many services provided by the parish Health Unit.

Mr. LeJeune made the motion, seconded by Ms. Myers, and carried, to approve Change Order No. 1 in connection with the Farm Supply and Duhon Road Drainage Improvement project.

The motion was made by Mr. Buller, seconded by Mr. Chad Woods, and carried, to approve the naming of a private road located off Adams Road in Topsy as Larry Parker Road.

It was moved by Mr. Cormier, seconded by Mr. LaBouve, and carried, to adopt the following Ordinance, to-wit:

**ORDINANCE NO. 2452**

**An Ordinance Amending Chapter 13, Sec. 13-29.5, Three-way stop signs on parish roads.**

AN ORDINANCE to remove A Three-Way Stop Sign at the intersection of Ardoin Cove Road, heading east, at Hill Road and replace it with a yield sign.

BE IT ORDAINED BY THE POLICE JURY OF JEFFERSON DAVIS PARISH, LOUISIANA that:

A Three-Way Stop Sign shall be removed at the intersection of Ardoin Cove Road, heading east, at Hill Road and replaced with a yield sign.

THUS DONE AND PASSED BY THE POLICE JURY OF JEFFERSON DAVIS PARISH, LOUISIANA, on this 25<sup>th</sup> day of September, 2024.

**President's Report**

President Eastman reported Meyer & Associates has offered to work with the Administrator to submit Capital Outlay requests which are due November 1, 2024 at no cost.

Mr. LaFargue made the motion, seconded by Mr. LaBouve, and carried, to authorize engaging Meyer & Associates as stated.

The motion was made by Ms. Myers, seconded by Mr. Chad Woods, and carried, to authorize the President to send a letter to eCorts allowing Meyer & Associates access to the Police Jury Capital Outlay account.

At the September 17, 2024, Special Meeting, the Police Jury voted to engage with Gragson, Casiday & Guillory LLP for the FY2023 Audit.

It was moved by Ms. Myers, seconded by Mr. Adams, and carried, to authorize the President to sign Engagement Letters for the Audit and AUP.

The Administrator requested authority to negotiate salaries with employees. It was decided for the Administrator to communicate his presentation to the Executive Committee.

At the most recent fundraiser held at the William E. Broussard Multipurpose Building, it was noted how smoothly the event ran, and the employees received high praise.

### Administrator's Report

Ben Boudreaux reported that the advertisement for the Glenn Daigle Arena back canopy project was published today, and he has already received a phone call in response.

Additionally, he had a meeting with the EPA regarding grant expenditures, and the planning for employee evaluations has been finalized. The delivery of the trailers for the road work has been delayed until November 1, 2024.

### Engineer's Report

Alex Guillory provided a report on the asphalt testing conducted on Touchet Road, confirming that the contractor met all required specifications.

### Committee Reports

Ordinance Committee: Chairman Ms. Myers reported a meeting held on Wednesday, August 14, 2024. She stated it is the recommendation of the Committee to add to the next agenda to adopt an Ordinance to make the intersection at Elton Drive and Doise Road a 4-Way Stop Sign.

The motion was made by Ms. Myers, seconded by Mr. LeJeune, and carried, to add this Ordinance to the next agenda.

Additionally, the Committee recommends adding to the next agenda, the adoption of an Ordinance placing Stop Signs on Kennedy running East and West and a Stop Sign on Bornsdall to the North side of Kennedy.

Ms. Myers made the motion, seconded by Mr. LeJeune, and carried, to accept the recommendation of the Committee to place this item on the next agenda.

It is the recommendation of the Committee to add to the next agenda, adopting an Ordinance amending Chapter 10, Article II, Sec 10-19 Qualifications for permit by omitting (a) 1.

It was moved by Ms. Myers, seconded by Mr. LaFargue, and carried, to accept the Committee's recommendation to add this item to the next agenda.

Finally, the Ordinance Committee recommends adding to the next agenda, adopting an Ordinance to amend Chapter 10, Article II Section 10-16.1 Limited Licenses.

The motion was made by Ms. Myers, seconded by Mr. LaFargue, and carried, with Mr. Buller voting against the matter and Mr. McKnight recusing himself, the Committee recommends adding the Ordinance to the next agenda.



Jail Committee: Chairman Wayne Fruge reported a Jail Committee meeting was held on September 4, 2024. The Committee recommends approving a quote from Next Plumbing in the amount of \$8,223.68 to replace five (5) tankless water heaters at the Regional Jail Facility to be paid with Regional Jail funds.

There being no further business to come before the Jury, it was moved by Mr. Donald Woods, seconded by Mr. Buller, and carried, to adjourn the meeting.

/s/ J. Steven Eastman  
PRESIDENT

ATTEST:

/s/ Rebecca S. Gary  
SECRETARY

October 9, 2024  
DATE APPROVED