

Jennings, Louisiana
December 11, 2024

The Jefferson Davis Parish Police Jury met in a Regular Session on the above date, in the Police Jury Meeting Room of the Sidney Briscoe Building located at 304 North State Street, Jennings, LA., at 5:00 P.M.

The following members were present:

DONALD WOODS	District 1	WAYNE FRUGE	District 8
CHAD WOODS	District 2	DAVID LEJEUNE	District 9
MARCUS PETERSON	District 3	BYRON BULLER	District 10
KORI MYERS	District 4		District 11
TIM MCKNIGHT	District 5	OWEN CORMIER	District 12
MELVIN ADAMS	District 6	BILL LABOUVE	District 13
STEVE EASTMAN	District 7		

BEN BOUDREAUX, Administrator; LANCE PERSON, Legal Counsel

Absent: BUTCH LAFARGUE, District 11

The meeting was called to order by President Steve Eastman. Mrs. Gary gave the Invocation and Mr. Donald Woods led the Pledge of Allegiance.

Mr. McKnight made the motion, seconded by Ms. Myers, and carried, to amend the agenda to add the approval of Change Order No. 1 from R. E. Heidt Construction in connection with Project 223028, the Farm Supply Road Improvement project.

The motion was made by Ms. Myers, seconded by Mr. Peterson, and carried, to approve Change Order No. 1 from R. E. Heidt Construction in connection with Project 223028, the Farm Supply Road Improvement project. Alex Guillory with Bluewing Civil Consulting explained the fact of the contractor having to hire railroad certified personnel to be able to work on the railroad.

A Public Hearing was held to receive comments and recommendations from the public on the proposed Comprehensive Master Plan. President Eastman opened the floor for public comments. There were none.

It was moved by Mr. Adams, seconded by Mr. McKnight, and carried, to adopt a Resolution adopting the Comprehensive Master Plan.

Ms. Myers reported on the Zoning Committee Public Hearing held on Wednesday, December 4, 2024. The Committee received Public Comments in connection with a rezoning request from Trent and Katie Gary for a Dog Boarding Business. After receiving comments from all parties, the Committee voted to approve the rezoning.

The motion was made by Mr. Fruge, seconded by Mr. LeJeune, and carried, to adopt the following Ordinance, to-wit:

ORDINANCE NO. 2456

AN ORDINANCE amending the Jefferson Davis Parish Zoning Map to reflect the zoning of certain property currently zoned C-1 to allow for a Dog Boarding Business said property belonging to The Doggie Barn LLC being located in Jefferson Davis Parish, Louisiana.

BE IT ORDAINED BY THE POLICE JURY OF JEFFERSON DAVIS PARISH, LOUISIANA, IN REGULAR SESSION CONVENED ON DECEMBER 11, 2024 THAT:

The Jefferson Davis Parish Zoning Map is hereby amended to reflect the zoning change to allow for a Dog Boarding Business, on the following property belonging to The Doggie Barn LLC to wit:

A 3.00 acre tract of land located in Lot Nine(9) of the Subdivision of Section 4, Township 9 South, Range 3 West, Southwestern District, Jefferson Davis Parish, Louisiana, being more particularly described as follows: Beginning at point located S 88° 49' 58" E a distance of 473.47 feet from the northwest corner of said Lot Nine (9) , thence go S 88° 49' 58" E along the north line of Lot 9 a distance of 259.18 feet to a MAG nail in Pete Road, thence S 01° 10' 02" W a distance of 30.13 feet to a ½" rod located at the northwest corner of Heritage Fields Subdivision, thence S 09° 30' 6" W a distance of 570.00 feet to a 5/8" rod , thence N 88° 49' 58" W a distance of 176.55 feet to a 5/8" rod, thence N 01° 10' 02" E a distance of 594.11 feet to the Point of Beginning and designated Lot C.

THUS, DONE AND PASSED BY THE POLICE JURY OF JEFFERSON DAVIS PARISH, LOUISIANA, on this 11th day of December 2024.

Mr. Fruge reported the Finance Committee meeting was held on December 9, 2024, at 7:00 A.M. All bills were reviewed and declared in order with the Committee recommending approval.

It was moved by Mr. Fruge, seconded by Mr. Chad Woods, and carried, to pay the following bills, to wit:

• GENERAL FUND	\$ 63,221.43
• COOPERATIVE EXTENSION SERVICE	1,699.36
• 911	7,017.57
• CRIMINAL COURT	7,430.69
• OPIOID ABATEMENT	0.00
• COURTHOUSE MAINTENANCE	3,721.42
• SPECIAL REVENUE	78,971.92
• SECTION 8	0.00
• PARISH ROAD	0.00
• SUB ROAD DISTRICT #1	22,242.46
• SPECIAL WARD, ROAD & BRIDGE	85,148.80
• ROAD SALES TAX DISTRICT #1	50,228.84
• REGIONAL CONSOLIDATED JAIL	23,596.34
• FIRE DISTRICT #1	0.00
• FIRE DISTRICT #2	4,107.35
• FIRE DISTRICT #3	11,993.80
• FIRE DISTRICT #4	1,392.21
• FIRE DISTRICT #5	1,448.59
• FIRE DISTRICT #6	0.00
• FIRE DISTRICT #7	0.00

It is the recommendation of the Finance Committee to approve an estimate from Schindler Elevator Corp in the amount of \$5,889.60 for annual elevator preventative maintenance to be paid out of Courthouse funds.

The motion was made by Mr. Fruge seconded by Mr. Donald Woods, and carried, to accept the recommendation of the Committee.

Additionally, the Finance Committee recommends approving the purchase of five (5) Dodge Ram 2500 Crew Cab 4-Wheel Drive trucks thru state contract to be paid out of Special Revenue funds.

Mr. Fruge made the motion, seconded by Mr. Peterson, and carried, to accept the Committee's recommendation.

Further, the Finance Committee made the recommendation to approve the purchase of a Truck Mounted Dura Patcher from Covington Sales & Service in the amount of \$134,805.00 to be paid out of Special Revenue funds.

It was moved by Mr. Fruge, seconded by Mr. LeJeune, and carried, to accept the recommendation of the Committee.

It is the recommendation of the Finance Committee to approve the payment of the annual membership dues to NCAO in the amount of \$645.00 to be paid with Special Revenue funds.

The motion was made by Mr. Fruge, seconded by Mr. LaBouve, and carried, to accept the Committee's recommendation.

The Finance Committee recommends approving the repair of the existing truck to add a new Dura Patcher attachment at a cost of \$27,577.93 from Truck Sales & Service to include a one-year warranty on the truck engine to be paid with Special Revenue funds.

It was moved by Mr. Fruge, seconded by Ms. Myers, and carried, to accept the recommendation of the Committee.

Let the record reflect that the Finance Committee reviewed budget-to-actual comparisons on all funds as required.

The motion was made by Mr. McKnight, seconded by Mr. Peterson, and carried, to approve the minutes of the Regular Meeting held on November 13, 2024, as written and submitted.

Mr. Cormier made the motion, seconded by Mr. LaBouve, and carried, to reappoint Jason Bouley and Robert Moore to the Fire District No. 1 Board with terms to expire 12/31/26.

It was moved by Mr. Fruge, seconded by Ms. Myers, and carried, to reappoint John Berken and Glen Hetzel to the Fire District No. 2 Board with terms to expire 12/31/26.

The motion was made by Mr. LaBouve, seconded by Mr. Cormier, and carried, to reappoint Georgia Louviere to the Fire District No. 3 Board with a term to expire 12/31/26.

Mr. LaBouve made the motion, seconded by Mr. Cormier, and carried, to appoint Milton Mallette to the Fire District No. 3 Board to replace David Jagneaux with a term to expire 12/31/26.

It was moved by Mr. Donald Woods, seconded by Mr. Chad Woods, and carried, to reappoint Larry Lapoint, Jason Guidry, and Warren Price to the Fire District No. 4 Board with terms to expire 12/31/26.

The motion was made by Mr. Buller, seconded by Mr. LeJeune, and carried, to reappoint Aaron Reeves, Kathean Pettifield, and Gregory Sanders to the Fire District No. 7 Board with terms to expire 12/31/26.

Mr. LeJeune made the motion, seconded by Mr. Buller, and carried, to reappoint Joseph Tupper to the Consolidated Gravity Drainage District No. 1 Board with a term to expire 12/31/28.

It was moved by Mr. Buller, seconded by Mr. LeJeune, and carried, to reappoint Kevin Webb to the Gravity Drainage District No. 7 Board with a term to expire 12/31/28.

The motion was made by Ms. Myers, seconded by Mr. McKnight, and carried, to table the item to #34.5.

Mr. LeJeune made the motion, seconded by Mr. LaBouve, and carried, to ratify the action of the Agenda Committee in connection with approving the payment of the quarterly management fee of \$1,800.00 for the CO2 Commission.

It was moved by Mr. LeJeune, seconded by Mr. LeJeune, and carried, to adopt the following Resolution, to-wit:

RESOLUTION

WHEREAS, the Jefferson Davis Parish Police Jury has retained Bluewing Civil Consulting, LLC of Lafayette, LA for administrative and engineering services in connection with an application for funding for a LCDBG 2025 Public Facility Grant and

WHEREAS, Parish officials are committed to this project and aware of its value to the community infrastructure;

NOW THEREFORE BE IT RESOLVED, that the Jefferson Davis Parish Police Jury, by way of this resolution does hereby commit to partial funding for this project in accordance with the following: **\$40,000** for Administrative Services, **\$118,607** for Engineering Services, and **\$125,000** for additional services which includes Construction Inspection & Testing and Geotechnical Engineering. These costs are to be paid from local funds for the LCDBG 2025 Street Improvements Grant should the project get funded.

The above resolution was unanimously approved and adopted at the Special Meeting of the Jefferson Davis Parish Police Jury on the 11th day of December, 2024.

Mr. LeJeune made the motion and seconded by Ms. Myers, and carried, to approve the placement of a Security/Street Light on Englewood Drive at the intersection at Hwy 102 to be paid with Division One funds.

The motion was made by Mr. Peterson, seconded by Mr. Adams, and carried, to approve Task Order #32 from DCMC in connection with the Jeff Davis Parish Acquisition of Repetitive Flood Property and authorize the President to sign.

It was moved by Mr. Donald Woods, seconded by Mr. Chad Woods, and carried, to approve Task Order #33 from DCMC in connection with the HMGP Drainage Improvements for Plantation Road-Phase 1 and authorize the President to sign.

Mr. Peterson made the motion, seconded by Mr. LaBouve, and carried, to accept the recommendation of the Road Administrator in connection with semi-annual supplies.

The motion was made by Mr. McKnight, seconded by Mr. Adams, and carried, to ratify the action of the Agenda Committee in connection with the rebidding of semi-annual supplies.

It was moved by Mr. Fruge, seconded by Mr. Chad Woods, and carried, to approve a refund of deposit in the amount of \$5,000.00 to C & C Timber Company Inc. for logging on Gary Road.

Mr. LaBouve made the motion, seconded by Mr. Cormier, and carried, to approve the surplus of a 2002 GMC 6500 2.5 Ton Dump Truck, VIN# 1GDJ7H1E82J00019, bearing Tag# DP-4, and to send to auction.

The motion was made by Mr. Peterson, seconded by Mr. Donald Woods, and carried, to approve the payment of Invoice C0225-01 in the amount of \$12,220.00 to Porche May Architects in connection with the Jeff Davis Parish Police Jury Saferoom.

Mr. Peterson made the motion, seconded by Mr. Chad Woods, and carried, to approve the payment of Invoice C0225-02 in the amount of \$19,000.00 to Porche May Architects in connection with the Jeff Davis Parish Police Jury Saferoom.

The motion was made by Mr. Chad Woods, seconded by Ms. Myers, and carried, to approve the minor R. D. Fontenot Subdivision located on Earl Duhon Road, Section 23, Township 10 South, Range 3 West.

It was moved by Mr. Peterson, seconded by Mr. Cormier, and carried, to approve a bid from Trahan Construction LLC in the amount of \$1,958,000.00 and Alternate 1 in the amount of \$107,000.00 in connection with Project No. 2024003, the Jeff Davis Parish

Animal Shelter, and to further authorize the President or Administrator to sign all documents necessary to proceed contingent upon Legal Counsel approval. It was noted by the Administrator that this bid will exceed all received ARPA funds.

Mr. McKnight made the motion, seconded by Mr. Adams, and carried, to amend the action taken at the November 13, 2024 meeting in connection with a Cooperative Endeavor Agreement with Water District No. 4 clarifying the funds given for Capital Improvements in the amount of \$415,123.39 will come from Federal Funds and not ARPA funds.

The motion was made by Mr. Fruge, seconded by Ms. Myers, and carried, to ratify the action of the Agenda Committee in connection with accepting the recommendation of the Office Policy Committee to authorize the Administrator to advertise and move forward with hiring a Parish Engineer or Intern.

Mr. Fruge made the motion, seconded by Mr. LeJeune, and carried, to ratify the action of the Agenda Committee in connection with accepting the recommendation of the Office Policy Committee to approve spending up to \$250.00 to advertise for the position of Parish Engineer or Intern on governmentjobs.com.

President's Report

President Eastman received an email from Creed Romano summarizing the Special Session on Tax Reform, which should be positive for the parish. Additionally, the state sales tax will increase from 4.45% to 5% in 2025.

The Administrator was directed to find out if the inventory tax is all or none and report back to Police Jury.

Administrator's Report

Mr. Boudreaux gave the following updates:

- Animal Shelter – goal is to sign the contract prior to the end of year.
- Arena Back Canopy – issuing Notice to Proceed.
- Roanoke Truck Stop – met with developer.
- Audio system is in the works.
- An Ordinance Committee meeting is needed after the January 8, 2025 meeting.
- He is working on requesting more bids for Property and Casualty Insurance.

Engineer's Report

Alex Guillory with Bluewing Civil Consulting reported as follows:

- 2022 Road Improvement project – Clear Lien issued last week.
- Farm Supply Road – construction completed; currently in close out of punch list; should be fully completed in 2 months.
- The Bob Odom Loop entrance is having additional portions paved.

Committee Reports

There were no Committee Reports.

There being no further business to come before the Jury, it was moved by Mr. Donald Woods, seconded by Mr. Peterson, and carried, to adjourn the meeting.

/s/ J. Steven Eastman
PRESIDENT

ATTEST:

/s/ Rebecca S. Gary
SECRETARY

January 15, 2025
DATE APPROVED