



JDPPJ Permit # _____	Date Permit Issued: _____
Date Permit Entered/Initials: _____	Must Be Complete By: _____

**Jefferson Davis Parish Police Jury**  
**PROJECT PERMIT (PIPELINE/UTILITY LINES)**

All persons, corporations, firms or anyone desiring to pipeline/utility lines in the Parish of Jefferson Davis, Louisiana, whether such pipelines/utility lines are located on public or privately owned property shall apply for and execute a Project Permit from the Jefferson Davis Parish Police Jury in the form of and under the terms and conditions made part of this article, as follows:

**TO BE COMPLETED BY APPLICANT:**

**Owner Information:**

Applicant's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: ( ) \_\_\_\_\_

**Begin of Pipeline/Utility:**

Property located on the N S E W \_\_\_\_\_ Side of the road \_\_\_\_\_ Miles, N S E W \_\_\_\_\_ From nearest roadway: \_\_\_\_\_  
Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_

**End of Pipeline/Utility:**

Property located on the N S E W \_\_\_\_\_ Side of the road \_\_\_\_\_ Miles, N S E W \_\_\_\_\_ From nearest roadway: \_\_\_\_\_  
Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_

**Utility, Size, Length, Clearance Height/Burial Depth, and Material:**

Current Road Surface Material (gravel, asphalt, concrete): \_\_\_\_\_  
Size (in.): \_\_\_\_\_ Length (ft.): \_\_\_\_\_ Burial (inches): \_\_\_\_\_  
Clearance Height (ft): \_\_\_\_\_ Material Type: \_\_\_\_\_



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**In addition to the information provided above, the following shall be submitted:**

- One (1) vicinity map showing the entire utility or appurtenances to be constructed.
- One (1) scale plan view of each crossing showing size and type line and the distance from a road intersection or section line to the proposed crossing.
- One (1) scale profile view of the proposed crossing showing type of surface being crossed or type and size of channel.
- Operating pressure/voltage of the line must also be shown.

**Conditions of permit:**

All fixtures and appurtenances thereto, after having been erected, shall at all times be subject to inspection and the right is reserved to require such changes, additions, repairs, relocations and adjustments as may at any time be considered necessary by the police jury for the public good to permit the relocations, reconstruction, widening and maintaining of the roadway, rights-of-way, ditches, canals, bayous, lakes, streams, levees, or other bodies of water, and to provide proper and safe protection to life and property on or adjacent to the roadway, rights-of-way, ditches, canals, bayous, lakes, streams, levees, or other bodies of water, or in the interest of safety to traffic on the roadway, rights-of-way, ditches, canals, bayous, lakes, streams, levees or other bodies of water, and that the cost of making such changes, additions, repairs, and relocations shall be borne by the applicant.

**Standards of Installation of Pipelines/Utility Lines on Parish road Right of Ways:**

- (1) All safety precautions for the protection of the traveling public must be observed. Undue delay to traffic will not be tolerated.
- (2) Installation of pipelines/utility lines shall be jacked or bored under hard-surfaced roadway from right-of-way to right-of-way. When jacking or boring, the bored hole or excavation ahead of the pipe shall be just large enough to receive the pipe.
- (3) Installation of pipelines/utility lines under all roadway shall be cased from right-of-way line to right-of-way line. Pipelines/utility lines of six (6) inches in diameter or smaller, operating under pressures of two hundred (200) psi or less, need not be cased; however, no repairs will be allowed on the pipeline/utility line not encased under hard-surface roads, but shall be replaced with a new line.
- (4) Installation of pipelines/utility lines under gravel or shell roads may be laid by open cut method, unless noted otherwise in the special conditions. During construction by this method one-half of the road shall be kept open at all times.



(5) All excavations within the limits of the rights-of-way shall be backfilled and tamped in six-inch layers. The top six (6) inches of backfill of all excavation in the road surface shall be sand-clay gravel or reef shell.

(6) When required by the grantor or its duly appointed agents, additional approved materials will be added to any roadway used by the applicant to restore the road surface to its original condition at the cost of the applicant.

(7) When making repairs to the pipelines, these standards shall also govern.

Pipelines/utility lines paralleling the roadway:

(1) Shall be installed parallel to the right-of-way and be a minimum distance of twelve (12) feet away from the center line of the roadway;

(2) Shall have a minimum earth cover of thirty-six (36) inches below the shoulder of the road or shall have a minimum clearance of thirty-six (36) inches below existing or proposed drainage structure and side ditches, whichever is greater, unless shown otherwise in the special conditions;

(3) Need not be encased.

Pipelines/utility lines crossing the roadway:

(1) Pipelines/utility lines shall have an earth cover of not less than thirty-six (36) inches below the flow line of the side ditches, or thirty-six (36) inches below the shoulder of the roadway, whichever is greater.

(2) Crossings shall be made at as nearly right angles to the roadway as practical. However, in no instance shall the angle of crossing between the center line of the roadway and the pipeline/utility line be less than fifty (50) degrees, except when replacing an existing pipeline/utility line along the same right-of-way. No existing drainage structure under the roadway may be used for this purpose.

**Pipelines/Utility Lines Crossing Streams or its Right of Way:**

(1) Streams shall be defined as any drainage ditch, canal, bayou, river, lake or other body of water over which the grantor has jurisdiction.

(2) Pipelines/utility lines may be installed by the boring method only unless otherwise noted in the special conditions.

(3) All construction on streams under the jurisdiction of the Louisiana Department of Transportation and Development and the Corps of Engineers must be constructed in accordance



with their requirements. A permit from the Louisiana Department of Transportation and Development for streams under its jurisdiction must accompany this application.

(4) All streams or drainage ditches must remain open and free of obstructions to allow the free flow of water at all times. Any exception to this rule must be specifically approved by the parish engineer.

#### Depth and Width Requirements

(1) Open waters: Required depth of top of pipe—three (3) feet below bottom, unless a deeper depth is required by other governmental authorities.

(2) All drainage ditches and canals: Required depth to top of pipeline/utility line—five (5) feet below flow line of channel.

(3) Special areas: Subsection (b)(3) is reserved for specific depth and width requirements that are not provided in the general standards for installing pipelines/utility lines in areas that traverse major waterways or other areas which require special protective measures.

#### **Overhead Utility Lines:**

(1) All pole lines shall occupy the last two (2) feet of the right-of-way behind the ditch.

(2) Lines crossing the roadway shall have a minimum vertical clearance of twenty (20) feet.

(3) Clearance, types of construction and other specifications shall be in accordance with the provisions of the National Code for supply and communication lines.

#### **Additional Information:**

- Prior to performing any excavations, the applicant is required to call Louisiana One Call.
- Installer must contact the Jefferson Davis Parish Police Jury at least 24 hours prior to installing pipeline/utility line to schedule inspection. Inspections can be scheduled by calling: 337-824-4792.

#### **Failure to Obtain Permit:**

Whoever undertakes the construction of a pipeline as it affects roadways, rights-of-ways, ditches, canals, bayous, lakes, streams, levees and other bodies of water, without first obtaining a permit as provided herein shall be guilty of a misdemeanor and, upon conviction, shall be fined not less than double the amount of the applicable permit fees as provided herein for that particular project, or serve a term in the parish jail of not more than ten (10) days, at the discretion of the court.



**TO BE COMPLETED BY THE APPLICANT:**

The provisions of this permit are hereby accepted and agreed by:

Applicant/Authorized Representative (Printed): \_\_\_\_\_

Applicant/Authorized Representative (Signature): \_\_\_\_\_

Date: \_\_\_\_\_

If Authorized Agent is not the Owner, Attach copy of Power of Attorney Documentation)

**TO BE COMPLETED BY JDPPJ PERSONNEL:**

**Recommended for Approval**

Permit Specialist (Printed): \_\_\_\_\_

Permit Specialist (Signature): \_\_\_\_\_

Date: \_\_\_\_\_

**Approved for Installation**

Approver Name & Title (Printed): \_\_\_\_\_

Approver (Signature): \_\_\_\_\_

Date: \_\_\_\_\_

**Final Inspection**

Inspector Name & Title (Printed): \_\_\_\_\_

Inspector (Signature): \_\_\_\_\_

Date: \_\_\_\_\_